

DEALING WITH UNACCEPTABLE BEHAVIOUR

We believe each child should be treated fairly using the same procedures and that parents must be involved in the process from an early stage. Any action to be taken by the school is first discussed by the child, and member of staff dealing with the situation before contacting the parent.

FRAMEWORK FOR DEALING WITH UNACCEPTABLE BEHAVIOUR:

All staff employed by the school has the authority to operate within the guidelines identified in stages 1 and 2 but following stages are the responsibility of the teaching staff, and behaviour team which consists of the Headteacher, deputy and behaviour teaching assistant.

STAGE 1:

The adult discusses the child's behaviour and warnings are given. The teacher logs any unacceptable behaviour in the class behaviour day book.

- Possible sanctions for classroom management of unacceptable behaviour after initial verbal warning:

Points lost.

Name on board.

Child moves seats.

Child is isolated from the situation to have 'time out'.

Child loses playtime

Move child to another class with work – Yr6-Yr1/2, Yr5-Yr3, Yr4-YrR/1

Child is kept back after a lesson to further discuss the situation and miss part of his/her break to write out a buzz word cards.

Child spends some time in the lunchtime supervision area to discuss their behaviour further with a member of the behaviour team.

STAGE 2:

After 5 incidents in the day book, if there is definitely no improvement, the class teacher sets up a meeting with a member of the behaviour team along with the child, if appropriate, to discuss behaviour.

The child is put on a target card with 4 targets related to each buzz word. Targets are made in discussion with the child and behaviour team. Parents are notified that the child is on a target card.

STAGE 3:

If no improvement the class teacher and behaviour team sets up a meeting with parent and child to discuss the behaviour and next steps.

STAGE 4:

The child is put on a Report Card for a week with 4 targets related to the buzz words and the unacceptable behaviour.

Children will be off the playground and will have to attend the lunchtime club. No clubs/activities during or after school hours will be permitted and any responsibilities for that week will be taken away.

The teacher and behaviour team supervises this and meets with the parent and child at the end of the week to decide if further action is needed.

Children will always be put on a report card after an internal or external exclusion and therefore will be at stage 4 straight away.

STAGE 5:

Report Card can be repeated up to 3 times/3 weeks or until the targets are achieved.

Each week the class teacher contacts parents to report whether the targets have been achieved or if there is any further problems.

The outcomes of this meeting could either that there is to be no further action, that the child needs another week on report or that he/she needs to go to the next stage.

STAGE 6:

The class teacher, behaviour team and SENCO discuss and implement an I.E.P (individual Education Programme). A meeting is set up with SENCO, behaviour team and parents.

STAGE 7:

The behaviour team and SENCo agree with the parent that they should seek advice from their sources such as the School Nurse, Behaviour Team or Educational Psychologist and follow their advice.

STAGE 8:

After consultation with the parents, LEA and Chair of Governors a 'fixed-term exclusion' will be imposed.

STAGE 9:

SENCO, behaviour team and outside agencies begin statementing process.

STAGE 10:

The school would impose a 'permanent exclusion'

EXCLUSION PROCEDURE:

Internal Exclusion

Children will be excluded internally for one day on the first occasion, if they demonstrate any behaviour listed below:

1. Violence – danger to another child
2. swearing – head by an adult
3. refusal
4. persistent disruptive behaviour

Internal exclusions will be logged by the school but it will not be officially logged on the pupils record.

Children will be given a fixed-term external exclusion of one day on any subsequent offences.

External Exclusion

If a child has a history of unacceptable behaviour e.g. has reached stage 4 within the system and demonstrates any behaviour listed above then an immediate external exclusion for a fixed period will be necessary.

The school reserves the right to impose an immediate fixed term external exclusion if a child demonstrates extreme behaviour and is a danger to staff and other children.

An official county letter will be sent to parents as soon as possible to notify them of the exclusion. Any external exclusion will be logged permanently on a pupil's record.

On returning to school the child and the parent will meet with the behaviour team to decide on how the child will be reintegrated and discuss stage 4 – report card.